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Laura Madeira graduated from Florida Atlantic University with a major in accounting and is a certified trainer for Intuit’s Certified Trainer Network. As a member of this select group, she provides training to accountants and consultants each fall when the new version of QuickBooks is released. She also is a guest instructor for Intuit at many trade shows throughout the year, and she writes published QuickBooks technical documentation and presentations for Intuit. Laura owns a software and accounting firm that has for more than 20 years helped a large variety of businesses manage their financials using Intuit’s QuickBooks software (Intuit’s Quicken in those early years). In fact, she has been training users on QuickBooks since the very first

version was released many years ago. Category Business Finance Covers QuickBooks 2008 User Level Intermediate–Advanced Front cover quote: “Laura Madeira has created an extremely valuable QuickBooks resource that belongs on every business and accountant’s bookshelf” –Rich Walker, CPA, Intuit Accountant Relations Updating the previous edition's tips to include features in Excel 2016, this new edition of MrExcel's popular software guide even incorporates suggestions sent in by readers. Each featured topic has a problem statement and description, followed by a broad strategy for solving the problem. MrExcel then walks readers through the specific steps to solve the issue. Alternate strategies are also provided, along with common scenarios that trip users up, leaving readers with not only answers to their specific dilemmas but also new and quicker ways to use formulas and spreadsheets. Managing data is an essential skill that every PC user should have. Surprisingly though, a large number of users--even highly experienced users--exhibit poor file management skills, resulting in frustration and lost data. This brief but invaluable book, File Management Made Simple can resolve this by providing you with the skills and best practices needed for creating, managing and protecting your data. Do any of the following scenarios sound familiar to you? You’ve downloaded an attachment from your e-mail, but aren’t sure where you downloaded it to. You spent an entire evening working on a document only to discover the next morning that you didn’t save it to your flash drive like you thought you had? Maybe you had a guest visiting and wanted to share with them the pictures you took of your kids recital, yet when you went to get them you were unable to recall where you stored them on your PC. Or you scanned your receipts for your expense reports on day and came back the next day and scanned some for another report only to find that the new ones numbered Scan 1, Scan 2,... still exist. Unfortunately, for a vast number of PC users, scenarios like these are all too common. These situations are not only extremely frustrating for the user, but also tend to discourage them from ever wanting to touch a PC again! Why is that? What is the common factor? It’s simple really. Each of these issues can be attributed to poor file management skills. In my experience, the people with the worst file management skills are simply the ones that lack an understanding of how to navigate the Windows operating system. However this situation can be easily rectified. And once you can successfully navigate your computer's drive and folder structure, you'll be hard pressed to misplace anything. Although this process can seem daunting to the uninitiated, this isn't black magic. In fact, it's actually quite simple. Keeping your files and folders organized on the computer is no more difficult than keeping them organized in real life. There is a place for everything and everything has its place. We will show you how to navigate Windows correctly and efficiently. Where specific types of files should be stored. We'll also show you how best to name and manage your files; such as using descriptive folders to identify files, implementing the best naming conventions for files and directories, and how to group various types of data together; ensuring that the data you need is always readily available. Finally we'll introduce you to some of the best options for transporting and protecting your data. We will show you the skills you need to easily manage your data, using clear and simple English, without the confusing technical jargon. All this and more can be accomplished with File Management Made Simple by your side. The definitive guide to the basics of one of the most popular operating systems in the world Whether you're a first-time Linux user or you're migrating from another operating system, this book is an ideal introductory guide for getting comfortable with the building-block nature of Linux. Written by bestselling author Christopher Negus, this guide is packed with in-depth descriptions on the basics of Linux desktops, servers, and programming tools and gets you up to speed on all the new and

exciting features of the newest version: Linux 2010. Negus walks you through transitioning from Windows or Mac and helps you find the Linux distribution that best meets your needs. You'll explore more than 18 Linux distributions, including the latest versions of Ubuntu, Fedora, Debian, OpenSUSE, Slackware, Knoppix, Gentoo, Mandriva, SLAX, and more. Plus, you'll discover how to set up secure, fully functioning Linux server systems and get up-to-date installation advice. Topics Covered: Getting off the Ground with Linux Running a Linux Desktop Learning System Administration Skills Setting Up Linux Servers Choosing and Installing Different Linux Distributions Programming in Linux Linux Bible 2010 Edition walks you through the details of the various Linux distributions and updates you on the latest networking, desktop, and server enhancements. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. Readers develop the Microsoft Excel 2013 skills for academic and career success with this latest edition from the popular New Perspectives Series. Updated with all-new case-based tutorials, NEW PERSPECTIVES MICROSOFT EXCEL 2013, COMPREHENSIVE ENHANCED EDITION continues to apply MS Excel 2013 skills to real situations that fully demonstrate the relevance of concepts. A proven learning approach emphasizes critical thinking, problem-solving, and in-depth coverage. A new Troubleshoot case problem enhances analytical skills, while a new tutorial on Managing Your Files helps readers navigate Windows 8. Readers discover success with MS Excel 2013 as NEW PERSPECTIVES MICROSOFT EXCEL 2013 emphasizes the value and application of what they are learning. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Que crafted this book to grow with you, providing the reference material you need as you move toward proficiency with Studio MX and use of its more advanced features. Special Edition Using Macromedia Studio MX 2004 is the only book you need to get the most from Macromedia Studio MX 2004, including the newest versions of Flash, Dreamweaver, Fireworks, FreeHand, and ColdFusion Developer Edition. Book jacket. The Only Windows XP Home Edition Resource You Need—Now Completely Updated Here's the insider knowledge you need to maximize Microsoft's powerful home operating system, whether you're moving straight to XP or upgrading from Windows 98 or Me. This encyclopedic guide delivers full coverage of every topic from installation and multimedia, to security and networking. Beginners can start off by using Windows XP on a stand-alone computer and connecting to the Internet, while experienced users can quickly build and secure a home network, work with the Registry to change XP's behavior, and optimize and troubleshoot Windows XP. Coverage includes: Upgrading from Windows 98 or Me Taking full advantage of XP multi-user support Customizing Windows XP Installing, removing, and running programs Sharing files securely--or keeping them private Adding hardware and installing drivers Connecting your computer or network to the Internet Sending secure e-mail and minimizing spam Communicating via the latest versions of Windows Messenger Using Windows Firewall Getting and giving help via the Internet Enjoying audio, video, and DVDs with Windows Media Player 10 Burning audio and data CDs Building a secure home network Using Microsoft PowerToys Using VPNs and connecting to a company network Setting up wireless networks with Wi-Fi Protected Access (WPA) Training Kit for Linux Fundamentals, OpenOffice (Writer, Calc, Impress), Draw, GIMP & Internet. No previous computer knowledge required. Unique 3-Stage Self-learning System with CD. The book is your first stage in learning. All the concepts are explained to you in clear, simple language along with hundreds of illustrations and graphics. Unlike in the other books, your learning doesn't stop here. Here you can actually practice what you have learnt. To do

this, move to the next mode. DISCOVERING COMPUTERS: DIGITAL TECHNOLOGY, DATA, AND DEVICES, 17th edition, teaches you not only the basics of technology, but also how you will use it -- and the responsibilities that go along with being a digital citizen. Focusing on current technology, the content addresses convergence of devices and platforms. Each module integrates practical how-to tips, ethics issues and security topics, while Consider This boxes woven throughout help you sharpen your critical-thinking skills. In addition, a variety of end-of-module activities enable you to put what you learn into practice. Using an inviting approach that ensures understanding, DISCOVERING COMPUTERS equips you with the information you need for success at home, school and work. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

With every update, Mac OS X grows more powerful, more dependable, and easier to use--and Mac OS X Tiger is no exception. But along with the new features come fresh issues--new areas to troubleshoot, new functionality to unravel, and new glitches waiting to confound even the savviest Mac users. Not to worry. Best-selling author and Mac guru Ted Landau turns his diagnostician's eye on Mac OS X Tiger, arming readers with fix-it knowledge. This popular fix-it classic offers more troubleshooting information, tips, and hacks than any other single volume. Chock-full of detailed, understandable advice for maintaining and troubleshooting Mac OS X Tiger, this comprehensive reference is where users will turn before they head to the repair shop. Readers will find solutions for every Mac OS X problem under the sun plus the technical grounding they need to turn a diagnostic eye on their own operating systems. Filled with tips, tools, and preventive measures, the guide includes in-depth coverage of Library directories and folders, file and font maintenance, crash prevention and recovery, and more. The most up-to-date guide on the latest version of Linux Linux is an excellent, low-cost alternative to more expensive operating systems and its popularity continues to remain on the rise. This comprehensive resource offers more than 100 pages of the most sought-after Linux commands, provides new tutorial chapters aimed specifically at Windows desktop users and Windows administrators, and includes a new chapter on using Linux on gadgets. You'll get up to speed with Linux so that you can install secure, fully functioning Linux server systems. Shows you what Linux is capable of, how to install it, how to make the most of its features, and ways to make use of its commands Provides step-by-step instructions for transitioning to Linux and explains how to choose which distribution is right for you, find and use the applications you need, set up the desktop to be the way you like it, and more Walks you through transferring your stuff (music, documents, and images) from Windows to Linux Whether you're making the transition from Windows or Macintosh and need to choose which distribution is right for you or you are already savvy with Linux and need a thoroughly up-to-date guide on its newest features, Linux Bible 2011 Edition is a must have! Special Edition Using Microsoft® Office Project 2007 We crafted this book to grow with you, providing the reference material you need as you move toward Project proficiency and use of more advanced features. If you buy only one book on Project 2007, Special Edition Using Microsoft® Office Project2007 is the only book you need. Covers:

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Manipulate Microsoft Project 2007 data using other Microsoft Office applications • Implement Visual Reports to allow 3D models of project data for sharing and analysis • Master advanced features with built-in and advanced manual techniques

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performance on relatively slow hardware. Early programmers were sparing in their use of high-level language code, knowing that a high-level language compiler would generate crummy, low-level machine code for their software. Today, however, many programmers write in high-level languages like Python, C/C++/C#, Java, Swift. The result is often sloppy, inefficient code. But you don't need to give up the productivity and portability of high-level languages in order to produce more efficient software. In this second volume of the Write Great Code series, you'll learn:

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- Just enough 80x86 and PowerPC assembly language to read compiler output
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- Stack-based architectures like the Java Virtual Machine
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ASP.NET 3.5 brings the power of Visual Studio 2008 along with the multitude of language improvements in C# 2008 and Visual Basic 2008 as well as powerful new technology called LINQ, together with the ASP.NET 2.0 Framework you already know and love. Packed with valuable coverage of ASP.NET 3.5 SP1, this essential resource offers both C# and VB examples throughout the book, and shares new and updated content on the ADO.NET Entity Framework, ADO.NET Dynamic Data, and ADO.NET Data Services. While ASP.NET 3.5 boasts server controls like the ListView and the incredibly flexible GridView, it also includes advancements in AJAX technology combined with JavaScript debugging features in Visual Studio 2008. With this book, a stellar author team covers the new controls in the AJAX toolbox, the back button history, and script combining, and they also examine the new capabilities of WCF including changes to DataContractSerializer. In addition, the accompanying CD-ROM features the entire book in PDF format. What you will learn from this book

- The concepts underlying the server control and its pivotal role in ASP.NET development
- How to create templated ASP.NET pages using the master page feature
- How to work with data from enterprise databases including SQL Server
- Ways to debug, package, and deploy ASP.NET applications, monitor their health and performance, and handle errors
- How to retrieve, update, and delete data quickly and logically using LINQ with side-by-side examples comparing LINQ to existing techniques
- Ways to localize your web site in multiple languages for a world-wide audience
- Methods for adding AJAX capabilities to your ASP.NET applications
- The many benefits of the new data access additions
- Ways to use and extend the Provider Model for accessing data stores, processes, and more
- What freeware tools you need in Scott Hanselman's ASP.NET Ultimate Developer Tools appendix

Who this book is for This book is for programmers and developers who are looking to make the transition to ASP.NET 3.5 SP1 with Visual Studio 2008 and either C# 3.0 (2008) or Visual Basic 9 (2008). CD-ROM includes

the full book in PDF format and a selection of 7 Wrox Blox mini e-books including: Internet Explorer 8 and Its Impact on Your ASP.NET Web Sites Jumping from ASP.NET to Silverlight 2 Leverage LINQ in ASP.NET 3.5 Projects Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. Provides step-by-step instructions on how to use the computer operating system Linux. Exploring Autodesk Revit 2022 for Architecture is a comprehensive book written to cater to the needs of the students and the professionals who are involved in the Building Information Modeling (BIM) Profession. Revit 2022 book is a gateway to power, skill, and competence in the field of architecture and interior presentations, drawings, and documentation. In this Revit book, the author has emphasized the concept of designing, creating families, massing, documentation, rendering orthographic and perspective views of the building, and usage of other advanced tools. In addition, Revit 2022 for Architecture book covers the description of various stages involved in rendering the model in Enscape plug-in. In this book, the chapters have been punctuated with tips and notes that provide additional information on the concept and the functioning of the tools and commands. This book is also an ideal guide for students who are appearing for Autodesk Revit Certified Professional and Revit Certified User Exams, especially for Architecture. This book can also be used as a guide for students and professionals who are planning to make their career in the BIM industry. The Student-Teacher Edition of Microsoft Office 2003 is the best-selling version of the software suite, and Special Edition Using Microsoft Office 2003, Student-Teacher Edition is the first book to tackle it from the perspective of this unique user. The SE Using format will help you explore advanced techniques that can save you time and help automate repetitive tasks. You will be able to increase your productivity in all areas of any one of the Microsoft Office 2003 applications. You'll also learn ways to make them work better together, further increasing your productivity. Take a look at Microsoft Office 2003 through the eyes of an expert with Special Edition Using Microsoft Office 2003, Student-Teacher Edition. THE ONLY WORD 2007 BOOK YOU NEED This book will help you build solid skills to create the documents you need right now, and expert-level guidance for leveraging Word's most advanced features whenever you need them. If you buy only one book on Word 2007, Special Edition Using Microsoft Office Word 2007 is the book you need. • Come up to speed quickly with the new Word 2007 Ribbon interface • Streamline document formatting with styles, templates, and themes • Collaborate with others using comments and tracked changes • Master mail merges, master documents, and other advanced features • Manage large documents with indexes, TOCs, and automatically numbered references • Use fields and forms to collect and manage information • Illustrate key concepts with SmartArt diagrams • Create and apply custom themes that control fonts, color schemes, and effects • Manage academic research citations and generate bibliographies in any popular documentation format On the Web Includes complete instructions and a command reference you can use to customize the Ribbon with RibbonX, even if you have little or no previous XML experience. You can also download additional RibbonX examples and an easy-to-use RibbonCustomizer utility from this book's companion web site, [www.quepublishing.com/usingword2007](http://www.quepublishing.com/usingword2007). Bott zeroes in on topics, tools and techniques that help intermediate-advanced Windows users become more productive with their PCs. He covers the most important new technologies in this Windows upgrade for consumers, including MP3 audio, cable modems, home networking, scanners and digital cameras, and system utilities. Two-color interior. Readers develop the Microsoft PowerPoint 2013 skills for academic and career success with this latest edition from the popular New Perspectives Series. Updated with all-new case-based tutorials, NEW PERSPECTIVES MICROSOFT

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